

# RESOLUTION NO. 1447

## A RESOLUTION OF THE PORT OF PASCO GOVERNING REIMBURSEMENT AND PAYMENT OF TRAVEL AND OTHER BUSINESS EXPENSES

**WHEREAS** the Board of Commissioners adopted a policy establishing the basic rules and regulations governing the reimbursement and payment of travel and other business expenses incurred by Port Commissioners, officers and employees by action taken November 9, 1995; and

**WHEREAS** the Board of Commissioners would like to define travel by the Port Commissioners, officials and staff for which the Port will reimburse or otherwise pay; and

**NOW, THEREFORE, BE IT RESOLVED** that the Port of Pasco shall reimburse, or otherwise pay for travel and other expenses by the Port Commissioners, officials and staff when on official business on behalf of the Port District, which shall include (but is not limited to) the following activities:

1. Calling upon customers or potential customers of the Port District for the purpose of promoting and selling the services and facilities of the Port District.
2. Meeting with, negotiating or consulting with others for the purpose of carrying out official functions, duties, conferences or discussions on matters relating to Port development and operation, or the development of business opportunities which might enhance the economy of the real estate situated with the Port District.
3. Attendance at meetings of organizations which the Port district holds memberships, or to which the Port District is officially affiliated for purposes of education, research, promotion or joint action, including (but not limited to) the organizations named hereinafter.
4. Attendance at regular or special meetings and conferences by Port Commissioners from the Commissioner's place of residence to the place of meeting of the commission.

**BE IT FURTHER RESOLVED** that any travel of any Port Commissioner to meetings, conferences and other business of the following organizations, committees, associations, councils and boards is hereby approved, together with any other travel authorized by the Board of Commissioners.

Airports Council International  
American Association of Airports Executives  
Association of Washington Business  
Benton-Franklin Regional Council of Governments  
Benton, Franklin, Walla Walla Co. Good Roads & Transportation  
Association  
Bulk Fuel Terminal Cleanup Group  
Columbia Basin Development League  
Community Economic Revitalization Board  
Connell Chamber of Commerce  
Connell North Franklin Development Association  
FAA Northwest Mountain Regional Conference  
Great Norther Coalition  
Hispanic Chamber of Commerce  
Inland Ports and Navigation Group  
National Waterways Conference  
Northwest Food Processors Association


Pacific Northwest Waterways Association  
Pasco Chamber of Commerce  
Rivershore Enhancement Board  
Tri-Cities Visitor & Convention Bureau  
Tri-City Area Chamber of Commerce  
TRIDEC Board  
Tri-Ports Board  
Washington Airports Manager Association (WAMA)  
Washington Council on International Trade  
Washington Economic Development Association  
Washington Public Ports Association

**BE IT FURTHER RESOLVED** that the Commissioners will evaluate and update this list at least once every two years.

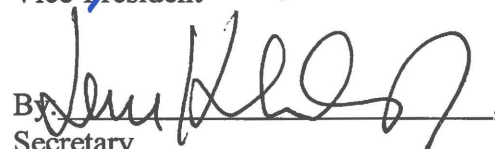
**BE IT FURTHER RESOLVED** that the Executive Director is authorized to approve, without prior authorization of the commission, travel by employees and/or other authorized representatives of the Port in order to effectuate necessary normal Port operations, provided that reimbursable personnel travel expenses shall not exceed \$5,000.00 per trip per person. All travel expenses must be reviewed by the Director of Finance and Administration before reimbursement.

Resolution No. 1399, dated the 8th day of January 2015, is hereby rescinded, and this Resolution is to become effective as of the 12th day of January 2017.

PORT OF PASCO COMMISSION

By:   
President

By:   
Vice-President

By:   
Secretary