

**Port of Pasco Commission**  
**Special Meeting Minutes**  
Port of Pasco 1110 Osprey Pointe Blvd., Ste 201, Pasco, WA  
September 29, 2025 | 10:00 a.m.

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**CALL TO ORDER**

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Commissioner Ryckman called the meeting to order at 10:00 am.

**Present:** Commissioner Jean Ryckman, Commissioner Vicki Gordon, Commissioner Hans J. Engelke, Attorney Heidi Ellerd, Executive Director Adam Lincoln, Deputy Executive Director Stephen McFadden, Finance Director and Auditor Donna Watts, Properties Director Mayra Reyna, Human Resources Director and Executive Assistant Lori French.

**Guests:** Matt Watkins, Ty Beaver of Journal of Business, Kayla Pratt.

**EXECUTIVE SESSION**

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At 10:00 am, Commissioner Ryckman announced that the meeting would go into Executive Session until 10:21 am, an Item pursuant to RCW 42.30.100 (1)(b) for the potential purchase of land. At 10:21 am the Executive Session was extended for 5 minutes, until 10:26 am. At 10:26 am the Executive Session was extended for 5 minutes until 10:31 am. At 10:31 the open session was resumed.

Upon return to open session the following action was taken:

Commissioner Gordon moved and Commissioner Engelke seconded to authorize the Executive Director to execute a Purchase and Sale Agreement with Balcom & Moe, Inc. for a land purchase to facilitate the expansion of the Reimann Industrial Center. Further moving to authorize the Executive Director to make minor changes to the agreement as necessary with approval of the Port attorney. Motion passed unanimously.

**ADJOURNMENT**

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At 10:32 am, the Special Meeting was adjourned.

Port of Pasco Commission:

  
Jean Ryckman, President

Hans J. Engelke, Vice President

  
Vicki Gordon, Secretary