

Port of Pasco Commission
Minutes of Regular Meeting of Port Commission
Held remotely and in person with Public Access
Port of Pasco, 1110 Osprey Pointe Blvd., Ste. 201, Pasco, WA
June 25, 2025 | 9:30 a.m.

CALL TO ORDER

Commissioner Ryckman called the meeting to order at 9:30 a.m. The meeting was attended in person and remotely via Zoom with Public Access through call in to 1-301-715-8592, meeting ID 6676918983.

Present: Commissioner Jean Ryckman, Commissioner Vicki Gordon, Commissioner Hans J. Engelke, Executive Director Adam Lincoln, Attorney Heidi Ellerd, Airport Director Buck Taft, Deputy Airport Director Don Faley, Director of Economic Development and Marketing Stephen McFadden, Finance Director Donna Watts, Director of Properties Mayra Reyna, and Human Resources Director and Executive Assistant Lori French.

Guests: *Matt Watkins, Tyler Whitney, Karl Dye of TRIDEC, and Colin Hastings of Pasco Chamber.*

APPROVAL OF AGENDA

Commissioner Gordon moved and Commissioner Engelke seconded to approve the agenda as presented. Motion passed unanimously.

CONSENT AGENDA

- a) Regular Meeting Minutes of June 16, 2025.
- b) Vouchers and Warrants #104379- 104512 and Direct Deposit #25471-25507 in the amount of \$2,853,943.29 for the General Fund.

Commissioner Engelke moved and Commissioner Gordon seconded to approve the consent agenda. Motion passed unanimously.

PUBLIC CITIZEN COMMENT

Mr. Watkins noted that he met with Mr. Lincoln and Mr. McFadden to discuss and tour Port development areas.

ITEMS FOR ACTION

TRIDEC Agreement for Services – Mr. McFadden introduced the Port’s annual agreement with TRIDEC for services as the regional the Associate Development Organization for the Port. Mr. Dye was in attendance to discuss the work that TRIDEC does with and for the Port. Mr. McFadden noted an increase of \$5,000 in the service agreement for the development of the Port’s new Energy Engagement Plan with TRIDEC subsidiary Energy Forward Alliance.

Commissioner Gordon moved and Commissioner Engelke seconded to authorize the Executive Director to execute the 2025/2026 Economic Development Agreement between the Port of Pasco and TRIDEC. Motion passed unanimously.

ITEMS FOR DISCUSSION

S&P Rating Update-- Ms. Watts provided information on the Port's S&P rating, staff and Commission discussed. The Port has maintained the S&P Global A rating.

May Financial Report-- Ms. Watts provided the May Financial Report for review.

Director Reports:

1. Executive Director
 - a. Mr. Lincoln discussed his attendance at the M-84 Conference in Kalama.
 - b. Mr. Lincoln noted that the Ag Innovation meetings with representatives from Greenlabs and Center for Sustainable Infrastructure (CSI) will take place beginning on the 30th of June.
2. Port Attorney
 - a. Ms. Ellerd discussed grant assurances training for staff and Commissioners. Ms. Ellerd will begin work on coordinating the training.
3. Airport Director
 - a. Mr. Taft provided the Airport Activity Report.
4. Deputy Airport Director
 - a. Mr. Faley noted the 139 audit.
5. Finance Director
 - a. Ms. Watts noted that the audit is going well.
 - b. Ms. Watts also noted that staff continues to work on software implementation.
6. Director of Economic Development & Marketing
 - a. Mr. McFadden discussed the Connell stakeholder meetings that took place last week.
7. Director of Properties
 - a. Ms. Reyna discussed the land and rail inquiries that staff has been receiving and the Wheelhouse ribbon cutting.

Commission Reports- Commissioner Engelke noted his attendance at the Connell stakeholders' meetings and Connell City Council Meeting. Commissioner Gordon noted the Yakima Federal board tour at the Port, and Commissioner Ryckman noted her attendance at the Benton Franklin Council of Government meeting.

EXECUTIVE SESSION

At 10:30, Commissioner Ryckman called for an Executive Session for 15 minutes, until 10:45, to discuss with legal counsel potential litigation to which the agency may become a party. At 10:45, the regular meeting was resumed.


ADJOURNMENT

At 10:50 am, the meeting was adjourned.

Port of Pasco Commission:


Jean Ryckman, President


Hans J. Engelke, Vice-President


Vicki Gordon, Secretary