

**PORT OF PASCO ECONOMIC DEVELOPMENT CORPORATION**

Minutes of Regular Meeting of the Board of Directors  
1110 Osprey Pointe Blvd., Suite 201, Pasco, Washington  
January 12, 2023

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**CALL TO ORDER**

Director Gordon called the meeting to order at 10:35 a.m. The meeting was attended in person or remotely via Zoom by participants.

**Present:** Director Vicki Gordon, Director Jean Ryckman, and Director Jim Klindworth, Executive Director Randy Hayden, Port Counsel Heidi Ellerd, Airport Director Buck Taft, Finance Director Donna Watts, Deputy Airport Director Don Faley, Director of Economic Development and Marketing Stephen McFadden, Leasing Associate Audrey Burney, and Executive Staff Assistant & Human Resources Lori French.

**APPROVAL OF AGENDA**

Director Ryckman moved and Director Klindworth seconded to approve the agenda determining that all agenda items were. Motion passed unanimously.

**APPROVAL OF MINUTES**

Director Ryckman moved and Director Klindworth seconded to approve the minutes of the regular meeting of January 13, 2022 as written. Motion passed unanimously.

**2022 FINANCIAL REPORT/PAYMENT OF INVOICES**

The 2022 financial statement was reviewed and discussed. The checking account balance as of December 31, 2022, is \$8,750. Ms. Watts presented the 2022 invoices for room rent, administrative fees, and payroll expenses associated with maintaining the Economic Development Corporation.

Director Klindworth moved and Director Ryckman seconded to approve the \$1,047.22 payment of invoices. Motion passed unanimously.

**ITEMS NOT ON THE AGENDA**

The Directors and staff reviewed potential uses for EDC funds. Commissioner Klindworth requested that staff prepare a website page describing the Industrial Revenue Bond (IRB) program that can be used to market the services of our EDC.

**ADJOURNMENT**

At 10:40 a.m. the meeting was adjourned.

  
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Vicki Gordon, Chair

  
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Jean Ryckman, Vice-Chair

  
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Jim Klindworth, Secretary/Treasurer