

PORT OF PASCO ECONOMIC DEVELOPMENT CORPORATION
Minutes of Regular Meeting of the Board of Directors
1110 Osprey Pointe Blvd., Suite 201, Pasco, Washington
January 13, 2022

CALL TO ORDER

Director Gordon called the meeting to order at 10:35 a.m. The meeting was attended remotely by all participants via Zoom and with Public Access through call in to 1-301-715-8592, meeting ID 6676918983.

Present: Director Vicki Gordon, Director Jean Ryckman, and Director Jim Klindworth, Executive Director Randy Hayden, Port Counsel Dan Hultgrenn, Director of Airports Buck Taft, Finance Director Donna Watts, Director of Properties Mayra Reyna, Deputy Director of Airports Don Faley, Director of Economic Development and Marketing Stephen McFadden, Executive Staff Assistant & Human Resources Lori French.

APPROVAL OF AGENDA

Director Klindworth moved and Director Ryckman seconded to approve the agenda determining that all agenda items were "1) matters necessary and routine, 2) necessary to respond to the outbreak and current public health emergency" per Governor's Proclamation 20-28. Motion passed unanimously.

ELECTION OF OFFICERS

Director Klindworth moved and Director Ryckman seconded to elect Director Gordon as Chair, Director Ryckman as Vice-Chair, and Director Klindworth as Secretary/Treasurer. Motion passed unanimously.

APPROVAL OF MINUTES

Director Ryckman moved and Director Gordon seconded to approve the minutes of the regular meeting of January 14, 2021 as written. Motion passed unanimously.

2021 FINANCIAL REPORT/PAYMENT OF INVOICES

The 2021 financial statement was reviewed and discussed. The checking account balance as of December 31, 2021 is \$9,797. Ms. Watts presented the 2021 invoices for room rent, administrative fees and payroll expenses associated with maintaining the Economic Development Corporation.

Director Ryckman moved and Director Klindworth seconded to approve the \$690.03 payment of invoices. Motion passed unanimously.

EDC AUDIT

Ms. Watts discussed the 2018-2020 Assessment Audit Report for the Port of Pasco Economic Development Corporation.

ITEMS NOT ON THE AGENDA

The Directors and staff reviewed the purpose of the EDC.

ADJOURNMENT

At 10:42 a.m. the meeting was adjourned.



Vicki Gordon, Chair



Jean Ryckman, Vice-Chair



Jim Klindworth, Secretary/Treasurer