



An Equal Opportunity Employer

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**Position:** Seasonal Maintenance Worker  
**Department:** Facilities Maintenance  
**FLSA Status:** Temporary/Seasonal  
**Reports To:** Facilities Manager

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*This description represents the essential functions and accountabilities of the position. The knowledge, skills, abilities, education, experience, licensing or certifications are representative of the requirements necessary for successful performance of these essential functions/essential accountabilities.*

#### **JOB SUMMARY:**

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Performs/ assists in a variety of unskilled and semi-skilled duties in the maintenance, preservation and operation of Big Pasco Industrial Center and the Tri-Cities Airport grounds, buildings and equipment and performs other assignments or duties as required.

#### **ESSENTIAL FUNCTIONS & DUTIES:**

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- Performs a variety of cleaning, repairing and minor maintenance duties of facilities, trails, grounds equipment including painting and general custodial tasks.
- Operates large and small mowing equipment for maintaining turf at Port owned facilities.
- Performs lawn maintenance duties of weed-eating, edging and blowing grass.
- Plants, waters, fertilizes, and prunes shrubs and plants to beautify Port properties.
- Drive light truck to haul dirt and trash and to move equipment.
- Assist skilled tradesmen and other maintenance personnel.
- Possess a flexible schedule to allow for overtime work situations as necessary.
- All other reasonable duties as assigned.

#### **MINIMUM QUALIFICATIONS:**

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##### **Knowledge of:**

- Lawn and landscape maintenance.
  - Equipment practices involved in grounds, landscape and building maintenance.
  - Safety precautions and ability to identify hazards.
  - Safe and effective operation of hand and power tools and equipment used in area of assignment.
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**Ability to:**

- Effectively operate equipment and power tools used in maintenance operations.
- Communicate effectively and courteously with other employees and the public.
- Understand and follow instructions.
- Write and understand English
- Perform the essential functions of the job.

**REQUIRED EDUCATION & EXPERIENCE:**

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## Education &amp; Experience Requirements:

- High School diploma, or G.E.D. equivalency.

## Licenses, Certifications &amp; Other Requirements:

- Must be 18 years old.
- Possess a valid Washington state driver's license, or ability to obtain within 3 months of employment.
- Meet the minimum Motor Vehicle Standards of Port's auto insurance carrier.
- Must be able to regularly and punctually attend work at the office or other location(s).
- Must successfully pass a pre-employment drug screening, medical examination and background check.

**WORKING CONDITIONS:**

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## Environment:

- Both indoor and outdoor working environment with exposure to dust and airborne particles; subject to a variety of extreme weather conditions; susceptible to mechanical, chemical, electrical, as well as other safety hazards associated with repair and maintenance activities. The noise level in the work environment and facility grounds can be noisy. Due to the nature of the work, it may be necessary for this position to work flexible hours, including occasional evenings and weekends.

## Physical Requirements:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to talk and hear. This position is very active and requires standing, walking, bending, kneeling, stooping, crouching, sitting, crawling, climbing all day and manual dexterity. The employee must frequently lift and/or move items over 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

## Hazards:

- Physical hazards from mechanical and electrical equipment, exposure to debris and drug paraphernalia, hazardous gases and fumes, chemical and paints.

**SELECTION GUIDELINES:**

- The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.
- The job classification description does not constitute an employment agreement between the Port of Pasco and employee and is subject to change by the Port as the needs of the Port and requirements of the position change.