PORT OF PASCO ECONOMIC DEVELOPMENT CORPORATION Minutes of Regular Meeting of the Board of Directors 1110 Osprey Pointe Blvd., Suite 201, Pasco, Washington January 14, 2021

CALL TO ORDER

Director Klindworth called the meeting to order at 1:00 p.m. The meeting was attended remotely by all participants via Zoom and with Public Access through call in to 1-301-715-8592, meeting ID 6676918983.

<u>Present:</u> Director Jim Klindworth, Director Vicki Gordon, and Director Jean Ryckman, Executive Director Randy Hayden, Port Counsel Dan Hultgrenn, Director of Airports Buck Taft, Director of Finance Donna Watts, Director of Properties Mayra Reyna, Deputy Director of Airports Don Faley, Director of Economic Development and Marketing Stephen McFadden, Executive Staff Assistant & Human Resources Lori French.

APPROVAL OF AGENDA

Director Gordon moved and Director Ryckman seconded to approve the agenda determining that all agenda items were "1) matters necessary and routine, 2) necessary to respond to the outbreak and current public health emergency" per Governor's Proclamation 20-28. Motion passed unanimously.

APPROVAL OF MINUTES

Director Ryckman moved and Director Gordon seconded to approve the minutes of the regular meeting of January 9, 2020 as written. Motion passed unanimously.

2020 FINANCIAL REPORT/PAYMENT OF INVOICES

The 2020 financial statement was reviewed and discussed. The checking account balance as of December 31, 2020 is \$10,847.00. Ms. Watts presented the 2020 invoices for room rent, administrative fees and payroll expenses associated with maintaining the Economic Development Corporation. Director Gordon moved and Director Klindworth seconded to approve the \$666.87 payment of invoices. Motion carried.

ADJOURNMENT

At 1:08 p.m. the meeting was adjourned.

Vicki Gordon, Vice-Chairman

ean Ryckman, Secretary/Treasurer